

Submission Deadline Dates



For Small Group Businesses of 1-3 Enrolled Subscribers

2012 Effective Dates	Submission Deadline Dates
January 1	Tuesday • 11/1/2011
February 1	Thursday • 12/1/2011
March 1	Friday • 12/30/2011
April 1	Wednesday • 2/1/2012
May 1	Thursday • 3/1/2012
June 1	Friday • 3/30/2012
July 1	Tuesday • 5/1/2012
August 1	Friday • 6/1/2012
September 1	Friday • 6/29/2012
October 1	Wednesday • 8/1/2012
November 1	Friday • 8/31/2012
December 1	Monday • 10/1/2012

Groups of 1-3 enrolled subscribers must submit their completed paperwork no later than the 1st of the month, two months prior to the effective date of coverage. If any of these dates occur on either a Saturday or Sunday, the cut-off date will be the close of business on the Friday prior.

For Small Group Businesses of 4-50 Enrolled Subscribers

2012 Effective Dates	Submission Deadline Dates
January 1	Thursday • 12/15/2011
February 1	Monday • 1/23/2012
March 1	Monday • 2/20/2012
April 1	Friday • 3/23/2012
May 1	Monday • 4/23/2012
June 1	Wednesday • 5/23/2012
July 1	Friday • 6/22/2012
August 1	Monday • 7/23/2012
September 1	Thursday • 8/23/2012
October 1	Friday • 9/21/2012
November 1	Tuesday • 10/23/2012
December 1	Tuesday • 11/20/2012

Groups of 4-50 enrolled subscribers must submit their completed paperwork no later than the 23rd of each month, with a few exceptions as follows: Groups requesting a January effective date must submit their completed paperwork no later than December 15th; Groups requesting March or December effective dates must submit their paperwork no later than the 20th of the preceding month; If any of these dates occur on either a Saturday or Sunday, the cut-off-date will be close of business on the Friday prior.

If you have any questions, please call your local AvMed Sales Representative.
We look forward to working with you to provide service excellence to all of your small group clients.

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