

## **AvMed Directory Information Change Form**

*Please complete this form and return as soon as possible to have your directory changes reflected on the AvMed website and in the printed directories.*

**Fax to 305-671-6149**

*or mail to:* **AvMed Health Plans  
Provider Service Center  
3470 NW 82nd Avenue  
Ste 1100  
Doral, FL 33122**

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- 1.** Please fill in ALL information in this section. Make Address corrections on next page.

**Provider Name** \_\_\_\_\_

*(As it should appear in the directory. Use middle initial if desired)*

**Provider AvMed #** \_\_\_\_\_ **Provider Tax ID #** \_\_\_\_\_

**Specialty** \_\_\_\_\_

*(Heading in the directory under which your name should appear)*

**Contact Name** \_\_\_\_\_ **Phone#** \_\_\_\_\_

**Person authorized to make these changes** \_\_\_\_\_

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- 2.** Fill in ONLY the information that should be changed.

Fill in the parentheses as follows: **(A)** for Addition **(D)** for Deletion **(C)** for Change

**( ) Panel Comments** \_\_\_\_\_  
*(Age restrictions and/or other panel comments)*

**( ) Board Certified (Year)** \_\_\_\_\_  
*(Attach a copy of certificate)*

**( ) Group Practice Name**  \_\_\_\_\_  
*(Please abbreviate. Field is limited to 24 characters)*

**( ) Group Practice Name**  \_\_\_\_\_

**( ) Languages** \_\_\_\_\_

*Your comments* \_\_\_\_\_

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## **AvMed Directory Information Change Form - *continued***

*Fill in ONLY the information that should be changed.*

*Fill in the parentheses as follows: (A) for Addition (D) for Deletion (C) for Change*

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*First Location:*      **County** \_\_\_\_\_

**( ) Provider Address** \_\_\_\_\_ **( ) Suite** \_\_\_\_\_

**( ) City** \_\_\_\_\_ **( ) State** \_\_\_\_\_ **( ) Zip** \_\_\_\_\_

**( ) Phone** \_\_\_\_\_ **( ) Fax** \_\_\_\_\_ **( ) Email** \_\_\_\_\_

**( ) Office Hours** \_\_\_\_\_

*Second Location:*      **County** \_\_\_\_\_

**( ) Provider Address** \_\_\_\_\_ **( ) Suite** \_\_\_\_\_

**( ) City** \_\_\_\_\_ **( ) State** \_\_\_\_\_ **( ) Zip** \_\_\_\_\_

**( ) Phone** \_\_\_\_\_ **( ) Fax** \_\_\_\_\_ **( ) Email** \_\_\_\_\_

**( ) Office Hours** \_\_\_\_\_

*Third Location:*      **County** \_\_\_\_\_

**( ) Provider Address** \_\_\_\_\_ **( ) Suite** \_\_\_\_\_

**( ) City** \_\_\_\_\_ **( ) State** \_\_\_\_\_ **( ) Zip** \_\_\_\_\_

**( ) Phone** \_\_\_\_\_ **( ) Fax** \_\_\_\_\_ **( ) Email** \_\_\_\_\_

**( ) Office Hours** \_\_\_\_\_

*Fourth Location:*      **County** \_\_\_\_\_

**( ) Provider Address** \_\_\_\_\_ **( ) Suite** \_\_\_\_\_

**( ) City** \_\_\_\_\_ **( ) State** \_\_\_\_\_ **( ) Zip** \_\_\_\_\_

**( ) Phone** \_\_\_\_\_ **( ) Fax** \_\_\_\_\_ **( ) Email** \_\_\_\_\_

**( ) Office Hours** \_\_\_\_\_

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